

List of service provider categories and external recipients

Service provider category/ External recipient and subject/ purpose of the commission	Website visitors	Newsletter subscribers	Contact form users	Job applicants	Webinar participants	Prospective tenants	Tenants	MEAG business partners	External MEAG staff	Interested parties
Building authority and other public authorities Construction work							•	•		
Building service providers (e.g. trades, architects) Construction work, damage cases and maintenance and repair commissions							•			
Cloud service providers Hosting servers/ Web services	•	•	•	•	•				•	•
Document management File relocation, archiving, running the mailroom				•		•	•	•	•	•
Third-party debtors Wage and salary seizures and guarantees from people authorised to represent							•			
Inland revenue office Tax declaration							•	•	•	
Financial service providers Handling payments and security deposits							•	•	•	
Building-management service providers Access rights								•	•	
Insolvency administrators, (local) courts e.g. debt collection/ foreclosure							•	•	•	
IT service providers (IT systems and services) IT and network operation	•	•	•	•	•	•	•	•	•	•
IT service providers (IT systems and services) Providing software		•		•	•				•	
IT maintenance service providers Maintenance of systems/ applications	•	•	•	•	•	•	•	•	•	•
Potential buyers Selling holdings							•			

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Brokers Leasing, selling							•			
Marketing service providers Marketing activities such as newsletters, surveys, event management, online/ web analyses		•								• ¹
Registration authorities Issuing the landlord confirmation							•			
Metering service providers Billing costs							•			
Tenants Construction measures, damage cases and maintenance and repair commissions								•		
Technical experts, appraisers Assistance with claims settlement							•			
Other offices that by law require declarations to be submitted, e.g. the integration authority							•			
Tax consultants, auditors and advisors Compiling balance sheets							•	•	•	
Telecommunication service providers Telephony	•	•	•	•	•	•	•	•	•	•
Translation service providers Written translations								•		
Insurance companies Claims settlement							•			
Credit agencies and debt collection service providers Credit checks								•		

Last updated: 1 August 2018

¹ Upon consent